

The Arc
High Street
Clowne
Derbyshire
S43 4JY

Date: 10th October 2017

Dear Sir or Madam

You are hereby summoned to attend a meeting of the Growth Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Wednesday 18th October 2017 at 1000 hours.

Register of Members' Interest - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 2.

Yours faithfully



Assistant Director of Governance and Monitoring Officer

To: Chairman and Members of the Growth Scrutiny Committee

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**GROWTH SCRUTINY COMMITTEE
AGENDA**

Wednesday 18th October 2017 at 1000 hours in the Council Chamber, The Arc, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 20 th September 2017.	3 to 5
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	6 to 11
6.	Planning for the future – Growth in Bolsover District Councillor A. Syrett – Leader and Portfolio Holder – Strategic Planning and Regeneration	Verbal Update
7.	Business Growth Update Councillor S. Fritchley – Portfolio Holder – Efficiency and Business Development	Verbal Update
8.	Update on High Street Regeneration Councillor S. Fritchley – Portfolio Holder – Efficiency and Business Development	Verbal Update
9.	Work Plan 2017/18	To Follow
	<u>PART B – INFORMAL</u>	
	The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.	
10.	Review of Income Generation	

GROWTH SCRUTINY COMMITTEE

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Wednesday 20th September 2017 at 1000 hours.

PRESENT:-

Members:-

Councillor J. Wilson in the Chair

Councillors G. Buxton, J.A. Clifton, T. Connerton, P. Smith and S. Statter

Officers:-

J. Arnold (Assistant Director – Planning and Environmental Health), A. Wylie (Team Leader (Contentious) Solicitor and A. Brownsword (Senior Governance Officer)

0238. APOLOGIES

Apologies for absence were received from Councillors A. Anderson and M. Dixey.

0239. URGENT ITEMS OF BUSINESS

There were no urgent items of business.

0240. DECLARATIONS OF INTEREST

There were no declarations of interest.

0241. MINUTES – 26TH JULY 2017

Moved by Councillor P. Smith and seconded by Councillor S. Statter

RESOLVED that the minutes of the Growth Scrutiny Committee held on 26th July 2017 be approved as a true and correct record.

0242. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Moved by Councillor J. Wilson and seconded by Councillor P. Smith

RESOLVED that the List of Key Decisions and Items to be Considered in Private be noted.

GROWTH SCRUTINY COMMITTEE

0243. UPDATE ON BDC WEBSITE

The Assistant Director – Planning and Environmental Health informed the meeting that the delay in the Local Plan consultation had no impact on the launch of the website.

The Senior Governance Officer clarified that Growth Scrutiny Committee had been informed that data was awaited from the Planning Department which was causing a delay in the launch of the new Business Growth Website. The Assistant Director – Planning and Environmental Health noted that the issue would be investigated.

Members expressed their disappointment that there was no one from the relevant department to give up to date information on the delayed launch and a discussion took place.

Moved by Councillor P. Smith and seconded by Councillor T. Connerton

RESOLVED that the Portfolio Holder – Efficiency and Business Development and the appropriate officer be requested to provide an update on the progress of the Business Growth Website to the Chair and Vice Chair of the Growth Scrutiny Committee as soon as possible and attend the next meeting of the Growth Scrutiny to provide an update to Members.

(Senior Governance Officer/Acting Scrutiny Officer)

0244. UPDATE ON LOCAL PLAN

The Assistant Director – Planning and Environmental Health informed Members that the Local Plan Timetable set in 2014 had performed well and the Council had hit every deadline. The next version of the Local Plan was the consultation draft which would then be submitted for inspection.

The publication of the Government White Paper on Housing had caused some delays whilst the calculation of housing numbers was awaited. However, the calculations aligned with the work done by the department and the Local Plan could now be presented to the Local Plan Steering Group, prior to Planning Committee for approval. It was hoped to submit to the Planning Inspector in the New Year.

A discussion took place regarding the amount of development proposed in the Clowne area and Members expressed their concerns that the infrastructure would be able to cope. The Assistant Director – Planning and Environmental Health explained that the Local Plan was focussed on getting the infrastructure right.

RESOLVED that the update be noted.

GROWTH SCRUTINY COMMITTEE

0245. INCOME GENERATION REVIEW

The scope for the Review on Income Generation was submitted for approval by the Committee.

A discussion took place regarding whether the current Corporate Plan Targets were too vague and the Senior Governance Officer noted that the targets could be looked at as part of the review.

Moved by Councillor P. Smith and seconded S. Statter

RESOLVED that the scope for the Review on Income Generation be approved.

0246. WORK PLAN 2017/18

The Growth Scrutiny Work Plan 2017/18 was submitted for Members information.

Members suggested that the Chief Executive Officer be asked if he could attend the meeting on 14th April to deliver the Quarterly Growth Update.

A discussion took place regarding promotion of tourism within the District and it was felt that clarification was needed on what the Council currently did to promote the area.

Moved by Councillor J. Wilson and seconded by Councillor P. Smith

RESOLVED that (1) the Chief Executive Officer be asked to attend the Growth Scrutiny Committee on 4th April 2018 to give the Quarterly Growth Update,

(2) Clarification be given on what the Council currently did to promote tourism in the area.

(Senior Governance Officer/Acting Scrutiny Officer)

The meeting concluded at 1130 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 6th October 2017

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader
Councillor M. Dooley – Deputy Leader
Councillor S.W. Fritchley
Councillor B.R. Murray-Carr
Councillor K. Reid
Councillor M.J. Ritchie
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive in 2017/18 are as follows:

2017 - 6th November
 4th December

2018 - 15th January
 19th February
 5th March
 23rd April
 21st May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<p>Chesterfield and District Crematorium Delivery Options</p> <p>To look at delivery options</p>	Executive	November 2017	Report of Councillor B Murray-Carr - Portfolio Holder for Community Safety and Street Services	Report of Joint Crematorium Committee	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Private – relates to the Council’s financial or business affairs
<p>Konica Multi Functional Devices Direct Award Contract</p> <p>To receive tenders</p>	Executive	November 2017	Report of Councillor B Watson – Portfolio Holder for Neighbourhood Services	Report of Joint ICT Manager	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Private – relates to the Council’s financial or business affairs
<p>Medium Term Financial Plan</p>	Executive	November 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Assistant Director – Finance and Revenues & Benefits	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Private – relates to the Council’s financial or business affairs

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Medium Term Financial Plan	Executive	November 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Assistant Director – Finance and Revenues & Benefits	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
Streetscene Service Delivery Arrangements - Access To Private Un-adopted Residential Carriageways Arrangements to indemnify the Council when travelling on new development estates roads not adopted by the Highway Authority	Executive	November 2017 – January 2018	Report of Councillor B Murray-Carr - Portfolio Holder for Community Safety and Street Services	Assistant Director - Streetscene	Yes – Likely to affect all wards in the District	Open
Contract Extension – Mobile Wardens	Executive	November 2017	Report of Councillor M Dooley – Portfolio Holder for People and Places	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or	Open

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
					expenditure of £150,000 or more.	

Growth Scrutiny Committee

Work Programme – 2017 – 2018

Vision: to enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District

Corporate Aim: Unlocking our Growth Potential

Date of Meeting	Items	Lead Officer	Notes
14th June 2017	<ul style="list-style-type: none">• Setting the work plan	Scrutiny Officer	
26th July 2017	<ul style="list-style-type: none">• Quarter 1 – Performance Update• Planning for the future – growth in Bolsover District• Website Demonstration	Kath Drury, Information, Engagement and Performance Manager Portfolio Holder – Efficiency & Business Development Scott Chambers, Communications and Marketing Manager	
20th September 2017	<ul style="list-style-type: none">• BDC Website – to receive an explanation for the delay in data being available for the new website, resulting in delays to the launch.• Concerns regarding an extension to the target date for the Local Plan submission and the consequences to the authority of an extension	James Arnold – Assistant Director, Planning and Environmental Health James Arnold – Assistant Director, Planning and Environmental Health	

18th October 2017	<ul style="list-style-type: none"> • Planning for the future – Growth in Bolsover District. Discussion with the Leader • Business Growth update • High Street Regeneration update • Review work 	<p>Leader – Strategic Planning and Regeneration</p> <p>Cllr Fritchley</p>	<p>Tourism – what BDC is doing</p>
15th November 2017	<ul style="list-style-type: none"> • Quarter 2 – Performance Update • Growth Performance Indicators • Quarterly Growth Update 	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Dan Swaine, CEO</p>	
3rd January 2018	<ul style="list-style-type: none"> • 		
31st January 2018	<ul style="list-style-type: none"> • 		
28th February 2018	<ul style="list-style-type: none"> • Quarter 3 – Performance Update 	<p>Kath Drury, Information, Engagement and Performance Manager</p>	
4th April 2018	<ul style="list-style-type: none"> • Quarterly Growth Update 	<p>Dan Swaine, CEO</p>	

2nd May 2018	<ul style="list-style-type: none"> • Quarter 4 – Performance Update • Growth Performance Indicators • Quarterly Growth Update 	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Dan Swaine, CEO</p>	
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Growth Scrutiny Committee Membership – 10 Members

Councillors: - T. Alexander, A. Anderson, P. Barnes, J. Clifton, T Connerton, G. Buxton, M. Dixey, P Smith, S. Statter, & J Wilson

To be included in the work plan:

- Identifying sites for growth

v2. 11.10.17 LC